



www.rubris.com

RUBRIS PRIVACY POLICY

Effective Date: March 6, 2023

Rubris is committed to protecting and processing information in a trustworthy, transparent, and responsible manner. This Privacy Policy describes how Rubris Inc. (collectively, “**Rubris**,” “**we**,” “**our**” or “**us**”) collects, uses, and discloses information provided by users of our products and services, including Rubris Crosslink (collectively, the “**Platform**”). This Privacy Policy also describes how we collect, use, and disclose information about visitors to <https://www.rubris.com> (the “**Site**”). You may contact us at any time with questions related to the privacy policy via email at privacy@rubris.com.

About Our Customers, Authorized Users, and Platform

We provide authorized access to our Platform to customers with whom Rubris has a written or electronic agreement other than the Platform Terms of Use describing the customer’s access to and use of the Platform (“**Customers**”) and users who are authorized to access and use the Platform, have accepted and agreed to the Platform Terms of Use and this Privacy Policy, and for whom access credentials have been provided (“**Authorized Users**”). Our Customers and Authorized Users are primarily law firms, legal service providers, legal vendors, and court-appointed masters, who respectively use the Platform to provide products and services related to, among other things, legal representation, complex case management, and settlement administration. This Privacy Policy provides information about Rubris’ privacy practices only. Please refer to our Customers’ and/or Authorized Users’ privacy notices to learn about how each Customer or Authorized User may use and disclose information collected through the Platform.

OUR SERVICES

Information We Collect

Through providing the Platform, we may collect and store information on behalf of Customers or Authorized Users when it is entered into the Platform by the Customer or Authorized User or by Rubris as directed by the Customer or Authorized User. For example, we collect information when an account is created for an Authorized User to process information in the Platform; when an Authorized User transfers information from another system into our Platform; or when an Authorized User interacts with us for any other purpose.

We may collect the following categories of information from Customers or Authorized Users: name, Social Security number, email address, telephone number, mailing address, date of birth, photograph, medical information, payment information, username and password, and any other information a Customer, an Authorized User, or other third parties submit to the Platform. Note that the information collected may be about entities or individuals who are unaffiliated with the Customer or Authorized User.

We may also automatically collect the following categories of information from devices used by Customers and Authorized Users to access our Platform: IP address, device identifier, log files, and other similar technologies.

We use cookies, pixels, and other technologies to recognize your browser or device, to provide you with essential features and services of the Platform and for additional purposes, including those described in the “How We Use Information” section below.

How We Use Information

We may use the information collected through the Platform to provide, analyze, and improve our Platform, including the following:

- Provide Authorized Users with our Platform;
- Register, establish or recognize Authorized User accounts;
- Process transactions through our Platform, including processing payment and other financial



transactions initiated by Customers or Authorized Users;

- Improve security and monitor for security threats and fraud involving the use of our Platform;
- Manage our relationship with Customers or Authorized Users;
- Communicate with Authorized Users or Customers about an account or the use of our Platform, including for marketing purposes;
- To pursue or enforce our legal rights related to our business and Platform or defend against claims made against us;
- Accounting and financial purposes;
- Perform transaction and regulatory reporting requirements under applicable law;
- Develop and improve the Platform; and
- With consent or as otherwise disclosed at the time of collection.

How We Share Information

We may share the information we collect through the Platform with other parties, including the following:

- **Affiliates, Subsidiaries, Business Partners, and Customers.** We may share information with our business units, affiliates, subsidiaries, business partners, and Customers to provide the Platform. We may also share Customer and Authorized User information with unaffiliated third parties for their own marketing purposes.
- **Service Providers.** We may share information with service providers and contractors who perform functions on our behalf (e.g., hosting or operating our Site or data analysis). We do not permit these service providers and contractors to use information for purposes other than for which it has been provided, and do not authorize these service providers to disclose that information unless needed to provide the Platform or Site. We require these service providers and contractors to maintain appropriate security to protect information from unauthorized access or processing.
- **As Required or Appropriate by Law.** We may disclose information to regulatory authorities, courts, and government agencies where we believe that doing so would be in accordance with or permitted or required by any applicable law, regulation or legal process, to defend the interests, rights, and/or property of Rubris or others, or to respond to emergencies.
- **Business Transfers.** We may transfer information to a third party in the event of any reorganization, merger, sale, joint venture, assignment, transfer or other disposition of all or any portion of our business, brands, affiliates, subsidiaries, or other assets. To the extent permitted by applicable law, we may share information with a prospective buyer or transferee of the business as part of the diligence process provided that we require any such third party to maintain the confidentiality of information and protect it with appropriate technical and organizational security measures.
- **Customers, Authorized Users, and Third Parties.** For information processed through the Platform, we may share information with Customers, Authorized Users or third parties requiring access to such information for, among other things, purposes of case and settlement management (for example, a plaintiff leadership committee or special master), for purposes of Authorized Users or third parties providing consented services (for example, medical review vendors or lien resolution administrators), for purposes of distributing settlement funds, or other individuals or entities related to case and settlement management or other activities for which the Platform is being utilized.
- **Do Not Sell or Rent.** Information processed through the Platform is used only to provide the Platform.

We may share information with other parties as directed by Customers or Authorized Users or subject to consent. We may also share and otherwise process aggregated or de-identified information without limitation.



WEBSITE NOTICE

We also maintain a website at www.rubris.com (the "Site"). Visitors to our Site may voluntarily provide information about themselves, including name, contact information, place of business, and any other information they choose to provide. We (and other entities) automatically collect information relating to these interactions with us and our Site, including browser type, IP address, pages visited and other activities on the Site, device type, and time and date of visit, and other information we collect through the use of cookies and similar technologies.

We may use information collected through the Site for any lawful purpose, including the following:

- To respond to inquiries, including questions about the Platform;
- To develop and improve the Site, including for analytics purposes;
- To send updates, promotions, and marketing materials that may be of interest to Site visitors;
- Monitor for security threats and fraud involving the use of our Site;
- To comply with the law, or
- With consent, or as otherwise disclosed at the time information is collected.

Please referred to the "How We Share Information" section above for information about our disclosure practices related to information collected through the Site.

Marketing Communications

To opt-out of receiving marketing-related emails, you may contact us as at privacy@Rubris.com. Please note that we may continue to send service-related communications.

California "Shine the Light" Law

California's "Shine the Light" law permits California residents to prevent disclosure of personal information to third parties for their own direct marketing purposes. California residents who do not want us to share personal information with third parties for direct marketing purposes may opt out of such sharing by submitting an email to privacy@Rubris.com with the subject line "Request for California Privacy."

Account Information

Authorized Users may review, change, or update contact information by logging into their account or contacting crosslinksupport@rubris.com.

Changes to this Privacy Policy

We reserve the right to update this Privacy Policy to reflect changes to our information practices by posting notice of the update on this page.

Contact Us

To inquire about this Privacy Policy or Rubris' information practices, please contact us by email at privacy@rubris.com or by postal mail at:

Rubris Inc. - Privacy
7900 Westpark Drive,
Suite A100
McLean, VA 22102